Tech Tip Tuesday—February 8, 2022

Las Vegas survey (one more time)

We are still planning on having a user meeting at the CD/NLA show in Las Vegas at the end of March, and the show has assigned us the timeslot of Sunday, March 27th, at 4:15pm.   We do understand that this conflicts with some other meetings, but it was the best they could do.

We would like to thank those of you who have already completed our planning survey, and are asking those of you who have not to please take just a minute. Even if you aren't planning on attending this show, knowing that would be helpful.

Thanks! Link to survey: https://www.surveymonkey.com/r/FX8DV7V

Cleaning up Group Names

If you do a lot of groups, over time, your list of Group Names will get larger and larger.

Even if you don't book groups directly, if you accept farmed in trips from other Livery Coach customers, those trips can add Group Names to your list as well.
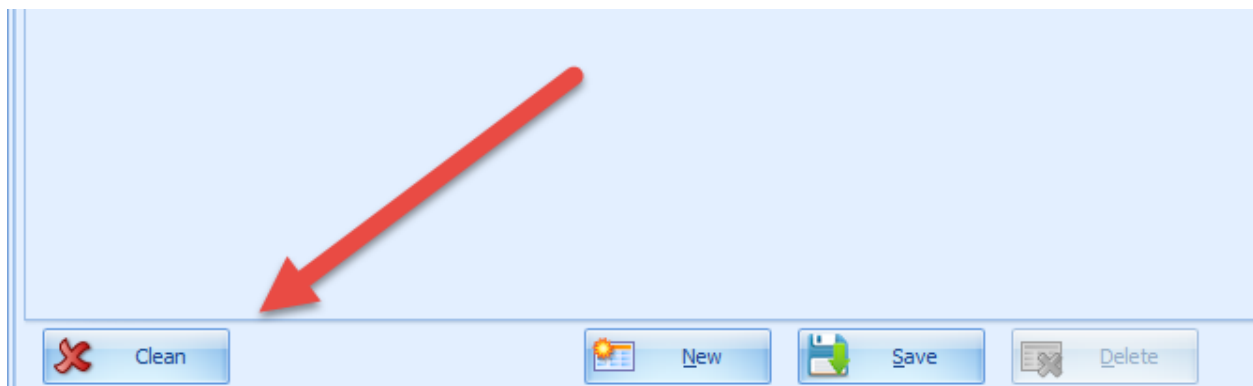
Therefore, you might want to periodically clean up your Group Names list by purging some of the old Group Names you don't need anymore.

Note that removing Group Names from this list only means they will be no longer available to assign to new trips—it does not remove the Group Name from the old, archived trips, so you aren't really losing anything.
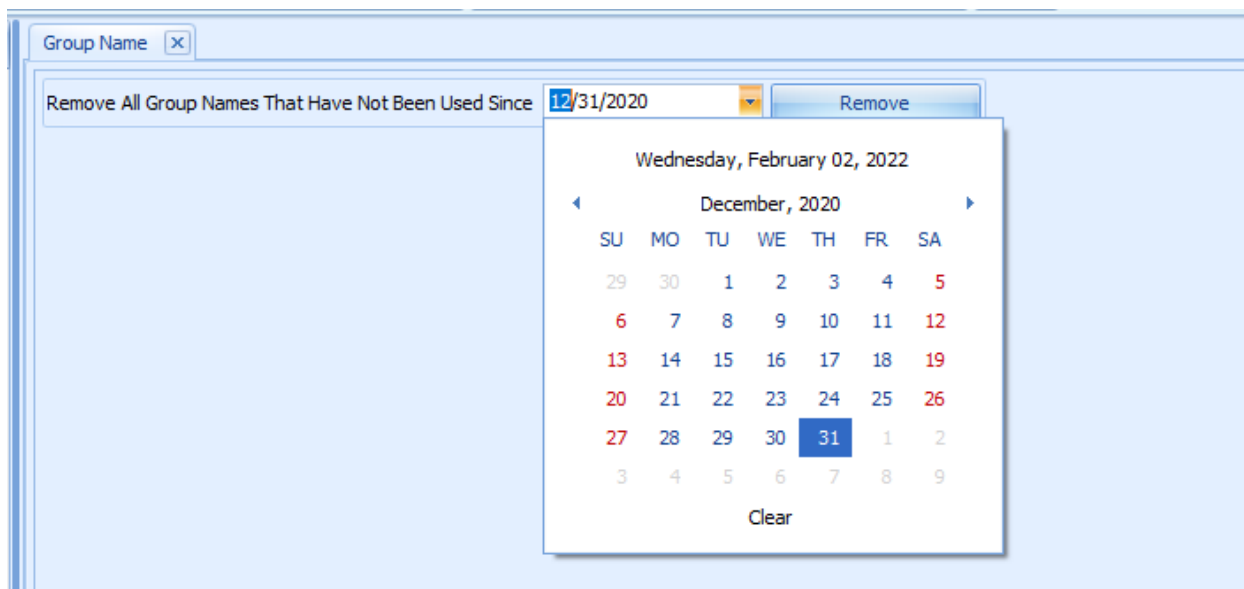
Livery Coach has some built-in functions to make removing Group Names fast and easy.

Start by navigating to Setup->Maintain->Group Name.

The fastest, easiest way from here is to just click on the "Clean" button at the lower left of the window.
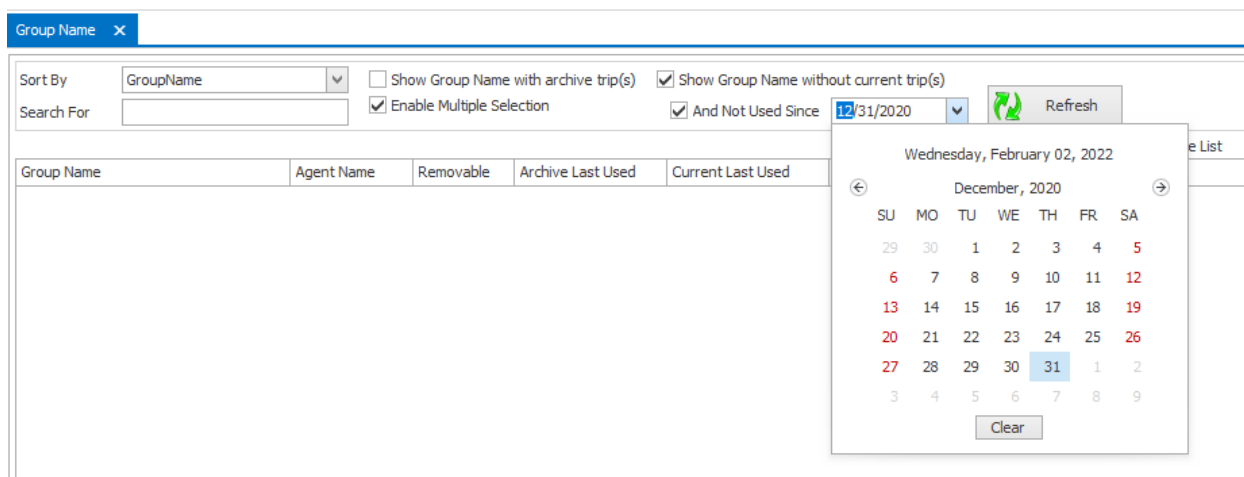

Then, pick a date that you want to purge from, and then click Remove.

The system will then remove all the Group Names that have not been used since the selected date. Note that if you have a Group Name attached to a "Current" (non-archived) trip, it will not be purged, even if the trip date is before your selected date. (This happens most frequently if you have old, canceled trips that you have not purged.)

If you want to remove Group Names with a bit more finesse, then at the initial Group Name window, check "Show Group Name without current trip(s)" and "And Not Used Since", and pick a date in the past, beyond which you want to purge your old Group Names. Then click Refresh.

If you want to be able to remove more than one Group Name at a time, make sure you click on "Enable Multiple Selection". You can then select on the Group Name(s) you want to remove, and then simply click the Delete button at the bottom.